

A G E N D A



RCA - Purchasing

Austin City Council

Item ID:

6322

Meeting Date:

May 12, 2011

Department:

Purchasing

Subject

Authorize award, negotiation, and execution of a 24-month services contract with TELEWORKS, INC., Blacksburg, Virginia, to provide call messaging services for the Municipal Court in an estimated amount not to exceed, \$100,000, with three 12-month extension estimated not to exceed, \$50,000 per extension option for a total estimated contract amount not to exceed \$250,000.

Amount and Source of Funding

Funding in the amount of \$16,667 available in the Fiscal Year 2010-2011 Operating Budget of the Municipal Court. Funding for the remaining nineteen months of the initial contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact; therefore, a fiscal note is not required.

Purchasing
Language:

Sole proposal received.

Prior Council
Action:For More
Information:

Jeff Dilbert, Buyer II, 512-974-2651

Boards and
Commission
Action:

MBE / WBE:

This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.

Related Items:



Additional Backup Information

This service will improve Municipal Court collections of fines, fees, and costs through the use of telephonic, web-based technologies which will interface with the court's current case management software (JEMS). The court will utilize the web-based technology for collecting delinquent cases and reminding defendants of upcoming court dates and court deadlines. It is anticipated that more than 200,000 calls will be made annually. The court is mandated by state law and the Office of Court Administration (OCA) to make calls on delinquent adjudicated cases. This service will enable court to meet those requirements with minimal employee interaction. TeleWORKS, Inc will provide all hardware, software, connectivity, and training on the use, maintenance, and support of the system as needed.

MBE/WBE solicited: 6/5

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition based on the unique nature of the item.
- b. Sixty notices were sent, including 6 MBEs and 5 WBEs. One proposal was received, with no response from the MBE /WBEs.

APPROVAL JUSTIFICATION

- a. Sole proposal received.
- b. The Purchasing Office concurs with City of Austin's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.